



# The Central College of London (TCCOL)

An independent institution of higher education

12 Brick Lane, London E1 6RF, United Kingdom

[www.tccol.co.uk](http://www.tccol.co.uk) email: [info@tccol.co.uk](mailto:info@tccol.co.uk) Tel: +44 20 7375 0917 Fax: +44 20 7375 0901

Knowledge is power

## APPLICATION FOR ADMISSION

(Please read the College prospectus before completing this form)

Attach  
ONE  
photograph  
here

Please complete this form in BLOCK capitals using black ink.

### A - PERSONAL DETAILS

Title: Mr  Miss  Mrs  Ms  Other

Family Name

Forenames

Date of birth

Sex: Male  Female

Nationality

Passport No.

Date of issue

Expiry Date

### B - ADDRESSES

Present

Permanent



Telephone

Mobile

Fax

E-Mail

Preferred address for TCCOL correspondence: Present  Permanent

### C - PROGRAMME DETAILS

Intended Commencement Date (Please tick ? one as applicable)

September 200\_\_

January 200\_\_

May 200\_\_

Course Applying For:

**D - ENGLISH PROFICIENCY**

Is English your first language? Yes  No

If not, have you completed a degree or postgraduate diploma where the primary language of instruction was English?

Yes  Please attach certified copies.

No  Have you sat for an English proficiency test?

Name of English test

Date taken  Score

(Please attach a certified copy of your English test results.)

**E - ACADEMIC QUALIFICATIONS**

Please provide details of your academic qualifications. It is essential that you provide certified copies of your academic records. Documents not in English must be accompanied by certified translations.

Name of institution and Location	Degree or Qualifications (including level)	Year Awarded

**F - OTHER STUDIES AND PROFESSIONAL EXPERIENCE**

Please list any continuing education courses you have completed, any memberships of professional societies you hold and any community responsibilities you have.


## G - WORK EXPERIENCE

Please outline your work experience, starting with the most recent, please provide a statement of service for all positions held.

Name of Organisation	Position Held	Period of Employment		Brief Outline of your responsibilities
		From	To	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## H - REFEREES REPORTS

Please list the name and contact details of your referee. Please ensure that your referee's report is lodged before the close of applications.

Name and Address of Referee	Telephone/Mobile/Fax/E-Mail
Name <input type="text"/>	Telephone <input type="text"/>
<input type="text"/>	Mobile <input type="text"/>
<input type="text"/>	Fax <input type="text"/>
<input type="text"/>	E-Mail <input type="text"/>

## I - PRIVACY NOTIFICATION

TCCOL acknowledges and respects the privacy of individuals. We advise that the information that you provide on this form is "personal information" as defined by the Privacy and Personal information Act 1998 (the "Act"). This information is being collected for the purpose of processing your application for admission. The intended recipient of this information is TCCOL.

The provision of the information is voluntary, but if this information is not provided, TCCOL may be unable to process your application. You have the right of access to and alteration of personal information concerning yourself in accordance with the Act. The information is being collected by TCCOL and will be held by TCCOL. It will not be forwarded to any third party without your consent, or accept as required under law.

## J - DECLARATION

I certify that the above information is, to the best of my knowledge, true and complete, and agree to be bound by the conditions set out.

Signature  Date

## AUTHORISED BY

(For office use only)

Name  Position

Signature  Date

Note: (Student applying from abroad)

This form must be accompanied by a copy of your qualifications, together with one passport size photograph and a remittance of half of the total tuition fees plus a non-refundable registration fee of £ 100.00. Cheques, Bank Drafts, Postal Orders etc should be made payable to

'The Central College of London(TCCOL)'.